Aquaforest Searchlight Reference Guide



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Contents

1 Product Overview			Overview	1
	1.1	The	Business Problem: Documents that are not searchable	1
1.2 1.3		The	Solution: Aquaforest Searchlight	1
		Sup	ported Document Stores	2
	1.4	Sup	ported Operating Systems	2
	1.5	Aqu	Jaforest Searchlight Modules	2
	1.5	5.1	Multi-Core Module (Included as Standard)	2
	1.5	5.2	Extended OCR Module (Included as Standard)	2
	1.5	5.3	Extended OCR Asian Language Module (Extra Cost)	2
	1.5	5.4	Extended OCR Advanced Compression Module (Extra Cost)	2
	1.5	5.5	SharePoint Metadata Extractor (Extra Cost)	2
	1.5	5.6	Advanced PDF iFilter (Extra Cost)	2
2	Ins	tallat	ion and Licensing	3
	2.1	Inste	allation	3
	2.2	Syst	em Requirements	3
	2.2	2.1	SharePoint Online (Office 365) System Requirements	3
	2.3	Mic	rosoft SharePoint Requirements	3
	2.4	Lice	ensing	3
	2.4	4.1	Entering License Keys	3
	2.5	Tria	I License Mode	4
3	See	archli	ight Architecture	4
	3.1	Prod	cessing Model	4
	3.1	.1	Audit and Candidate Identification	4
	3.1	.2	Searchability Status	4
	3.1	.3	Supported Formats	4
	3.2	Aqu	Jaforest Searchlight Windows Service	4
4	Do	ocum	ent Library Management	5
	4.1	Cre	ating a Document Library	5
	4.1	.1	Select Library Locations	5
	4.1	.2	SharePoint URL format	6
	4.1	.3	Document Settings	6
	4.1	.4	OCR Settings	7
	4.1	.5	Scheduler	8

	4.2	Edi	ling a Document Library	9
	4.3	Del	eting a Document Library	9
	4.4	Pro	cessing/Running a Document Library	9
	4.5	Rev	view Audits & Conversions	9
	4.6	Reports		10
	4.6	.1	Error documents	10
	4.6	.2	Library Status	10
	4.6	3 Generating Log files		
5	Mic	crosc	oft SharePoint Document Stores	12
	5.1	Versioning		12
	5.2	Arc	hiving	12
	5.3	Ме	tadata	12
	5.4	Sec	curity	12
6	File	Syst	em Document Stores	13
	6.1	File	Name Length	13
	6.2	File	Access Permissions	13
	6.3	.3 Archiving		13
	6.4	Ме	tadata	13
7	Aq	uafo	rest Searchlight Modules	14
	7.1 Multi-Core Module (Included with the standard product)		Iti-Core Module (Included with the standard product)	14
	7.2	2 Extended (IRIS) OCR Module (Included with the standard product)		
	7.3	3 Extended OCR Advanced Compression (Extra Cost Option)		14
	7.4	.4 Metadata Extraction Module (Extra Cost Option)		15
	7.5	Adv	vanced iFilter Module (Extra Cost Option)	15
8	Aq	uafo	rest Searchlight User Interface	16
	8.1	Ge	tting Started	16
	8.2	Aqı	Jaforest Searchlight Dashboard	17
	8.2	.1	Dashboard Fields	17
	8.3	Libr	ary	18
	8.3	.1	Library Status	18
	8.3	.2	Library Settings	19
	8.3	.3	Document Settings	20
	8.3	.4	Aquaforest OCR Settings	22
	8.3	.5	Extended OCR Settings	24
	8.3	.6	Advanced Compression Settings	28
	8.3	.7	Scheduler Settings	29
	8.3	.8	Alert Settings	30

Δquaforest

30
31
31
31
32
32
33
33
34
35

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1 Product Overview

Aquaforest Searchlight is an in-place document processing tool that is designed to monitor and make files within an organization Searchable.

It is able to integrate with Microsoft SharePoint, Windows File Systems and File System-based Document Management Systems such as Worldox.

Aquaforest Searchlight revolves around **Document Libraries**. A Document Library in Aquaforest Searchlight is an object that has references to one or more Document Management System locations. Aquaforest Searchlight then monitors these locations and makes sure that the TIFF and PDF documents contained in them are made searchable.

1.1 The Business Problem: Documents that are not searchable.

Studies have shown that in most organizations over 20% of documents are not fully text searchable so will not be located by text search or discovery exercises. In addition a greater percentage of documents may not be tagged with appropriate metadata. With the increase in distributed capture and ad-hoc publishing to document stores such as Microsoft SharePoint, there is a need for a solution to this problem that doesn't require a strict capture-time process.

Many types of documents are not searchable without special processing. For example:

- Scanned TIFF Files
- Image PDF Files
- Faxes

These types of file need to be processed with Optical Character Recognition (OCR) technology to create a text version of the file contents which allows a searchable PDF to be created by merging the original page images with the text. The text is stored in the PDF file as a hidden layer overlaying each page image. This enables the file to be searched.

Documents stored in Microsoft SharePoint may often be lacking key metadata required to enable straightforward metadata searches. For example, attributes such as "Keywords" or "Company" may not have been fully indexed when the document was stored in SharePoint. The Aquaforest Searchlight Metadata Extractor module can be configured to automatically add metadata to new and existing documents.

In order to enable searches across files in SharePoint, Windows Search or other Document Management Systems the searchable files need to be indexed by the system. System iFilters manage this automatically for Microsoft Office but for PDF files a separate iFilter is required. A free iFilter is available from Adobe which does a good job but only indexes basic PDF content, not PDF titles, subjects, authors, keywords, annotations, bookmarks, attachments, create time/date, number of pages.

1.2 The Solution: Aquaforest Searchlight

- Audits document stores to determine which documents require processing
- Document Stores are monitored to deal with new and updated documents.
- Dashboard provides a convenient summary of the state of all managed stores.
- Provides detailed conversion reporting.
- convenient GUI which enables management of all stores via a single interface
- OCR Support for 23 languages including English, Spanish, German, French



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1.3 Supported Document Stores

- Windows File Systems
- SharePoint 2010
- SharePoint 2013
- SharePoint Online (Office 365)
- Worldox and other Document Management Systems where files are held in a Windows file system

1.4 Supported Operating Systems

Windows 2008 Server, Windows 2012 Server, Windows 7, Windows 8

1.5 Aquaforest Searchlight Modules

Δquαforest	1.5.1 Multi-Core Module (Included as Standard) Take full advantage of multi-core architectures for maximum performance.
Document to Knowledge"	1.5.2 Extended OCR Module (Included as Standard) Adds the IRIS OCR Engine for more comprehensive Language support (over 100 languages) and enhanced accuracy for certain document types.
	1.5.3 Extended OCR Asian Language Module (Extra Cost) Adds support for Korean, Japanese, Simplified Chinese & Traditional Chinese.
	1.5.4 Extended OCR Advanced Compression Module (Extra
	Adds support for advanced Mixed Raster Compression that can dramatically reduce the size of color scanned documents.
pingar	1.5.5 SharePoint Metadata Extractor (Extra Cost) Adds the Pingar Metadata Extractor for SharePoint with Aquaforest Searchlight integration.
Foxit®	1.5.6 Advanced PDF iFilter (Extra Cost) Adds the Foxit PDF iFilter for maximum indexing performance and PDF searchability.

2 Installation and Licensing

2.1 Installation

The product is installed via the aquaforest_searchlight.msi install package that can be downloaded from Aquaforest's download page: <u>http://aquaforest.com/en/searchable_pdf_download.asp</u>

2.2 System Requirements

Supported Operating Systems	Windows 7 (32-bit 64-bit) Windows 8 (32-bit 64-bit) Windows Server 2008 R2 (32-bit 64-bit) Windows Server 2012
Disk Space	480 MB
Memory	Minimum 4GB (recommended 8GB)
Visual C++ Redistributable	Visual C++ 2008 Redistributable (x86) and Visual C++ 2012 Redistributable (x86)
.NET Framework	3.5 and 4.5

2.2.1 SharePoint Online (Office 365) System Requirements

Supported Operating Systems	Windows 7 SP1 and above (32 bit 64 bit) Windows 8 (32bit 64bit) Windows Server 2008 R2 SP1 and above (32bit 64bit) Windows Server 2012
Additional tools	SharePoint Server Client Components SDK

2.3 Microsoft SharePoint Requirements

In order to make use of the SharePoint functionality, Microsoft SharePoint 2010 or 2013 (Standard or Enterprise) is required. Note that the metadata service is required before the Entity Extraction module can be used.

2.4 Licensing

2.4.1 Entering License Keys

License keys may be entered by using the "settings" tab from the Aquaforest Searchlight application. Without a purchased license key the product operates in trial mode. The trial license provides access to the following modules:

- Aquaforest OCR
- Extended OCR enabling users to choose the IRIS OCR engine.
- Asian Language Support.
- Multi-Core Module for parallel processing.



Further Modules are also available upon request, these are:

- Intelligent High Quality Compression
- Pingar Integration
- iFilter Integration

2.5 Trial License Mode

In this mode there is a limit of 100 documents that may be converted although there is no limit on the number of documents that may be audited.

3 Searchlight Architecture

3.1 Processing Model



FIGURE 3.1: PROCESSING MODEL

3.1.1 Audit and Candidate Identification

Before processing a document library, Aquaforest Searchlight will perform an Audit (analysis) on the document library in order to determine which documents are candidates for processing by examining each document's searchability status (see next section) and the document library's processing settings.

3.1.2 Searchability Status

This determines whether a PDF file needs to be processed according to the Conversion Rules. Status values include Unknown, Searchable, Error, Partially Searchable amongst others.

3.1.3 Supported Formats

Aquaforest Searchlight currently supports only TIFF and PDF documents as input. As a result, candidate documents will always be of TIFF and/or PDF format.

3.2 Aquaforest Searchlight Windows Service

The service controls the execution of all job runs in Aquaforest Searchlight. It is used by the scheduler and enables the monitoring and processing of document libraries at regular time intervals without interfering with other work being performed on the machine it is installed in.



4 Document Library Management

Aquaforest Searchlight revolves around the concepts of document libraries, a document library is a set of documents which Aquaforest Searchlight monitors and ensures are converted where required in accordance with the Document Library Conversion Rules. This section will discuss the different concepts associated with Document Libraries.

4.1 Creating a Document Library

Creating Document Libraries in Aquaforest Searchlight is managed by a wizard. This wizard can be launched by clicking the "Create New Library" button on the Dashboard tab. The wizard contains five pages that will guide you through the set up.

The wizard provides helpful information throughout the different stages of the document library creation process which aids in better understanding the various steps and settings involved. Refer to sections on Library Settings and OCR Settings for detailed description of each of the settings.

4.1.1 Select Library Locations

Y AQUAFOREST SEARCHLIGHT	_ ×
<u>Dashboard</u> <u>Library</u> <u>Settings</u> <u>Help</u> & Support	eup Details Scheduler Alerts
Please enter a Library Name: test Library Type:	Choose Library Icon:
Locations: Add new Location C:\Users\khalii\Desktop\3	 Audit Only Audit and OCR Cores:
	1 • SharePoint Settings If Versioning is Off: Turn versioning on Publish Major Version: Yes Retain TIFF Creation Date: No Check-In Comment: OCR'ed by Aquaforest Searchlight
Service Status : Running	Exclude Locations Exclude Locations

This section enables users to specify the locations or URL of the documents they wish to monitor. To add a collection of documents to the document library follow the steps below.

- Select the Document Management system type you wish to add, this will be SharePoint or the Windows File System.
- When that is selected, a group box will be displayed that will allow the user to provide the location of the document collection and the security credentials (Username and Password).

- This will then display all the document collections on folders found at that particular location allowing the user to select which documents to add to the document library.
- If the documents are selected, the user should click on the "Add Another Location" button to add more documents to the library.
- If the User is happy with the documents added, a next button is provided to move to the next stage of the library set up.

4.1.2 SharePoint URL format

Below is an example of how to set the SharePoint URL format when setting up a document library in Searchlight.

SharePoint 2010, actual URL: https://www.sharePoint2010/site/myLibrary/myForms/AllItems.aspx

Supported URL format in Searchlight: http(s)://SharePoint2010/site/myLibrary

SharePoint 2013, actual URL: <u>http(s)://SharePoint2013/site/Library/_layouts/15/start.aspx#/mylibrary/Forms/AllItems.aspx</u>

Supported URL format in Searchlight: https://sharePoint2013/site/Library/mylibrary

4.1.3 Document Settings

This tab allows the user to specify more rules and criteria for the selection of documents to be added to the Document Library. These criteria include date created, date modified, file types to add, and document count limit.

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Dashboard Library	Cottings Holp & Support	
Dashboard <u>L</u> ibrary	<u>settings</u> <u>n</u> eip & support	test 👻
<u>Status</u> Library Settings	<u>Document Settings</u> <u>O</u> CR Settings <u>R</u> un Details <u>S</u> ch	neduler <u>A</u> lerts
PDF Document Selection	Document Archive Settings	Filter Settings
Process PDF Documents	Archive Rule:	Filter Rule:
Yes	Copy to Archive Folder	No Filter 👻
Image Only PDFs Yes	Archive Template: %FILENAME%%TIMESTAMP%.%EXT%	From:
Eully Searchable	Archive Location:	27/08/2013
Yes	C:\Users\khalil\Desktop\4	
Partially Searchable Yes	Archive source TIFFs to Archive Folder: Yes	Advanced Settings
Hidden Text Yes	Archive source PDFs to Archive Folder(even when versioning is on): Yes	Retry: No
	Document Error Settings	OCR Document Limit:
HFF Document Selection	Document Error Rule:	δ
Process TIFF Documents	Take no Action 💌	
	Document Error Location:	
Delete Original TIFF No		
Retain TIFF Creation Date: No]	
Service Status : Running		Refresh Save

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4.1.4 OCR Settings

These tabs will allow the user set the OCR Engine to their taste. Aquaforest Searchlight comes bundled with two OCR Engines and each of these Engines has different settings.

4.1.4.1 Aquaforest OCR Engine Settings

This page allows the User to choose the settings suitable for the Aquaforest OCR engine.

4. OCR Settings		
OCR Engine:	nded (IRIS)	
General Settings Auto Rotate Off	Despeckle	PDF Specific Settings DPI Auto
Deskew Off	OCR Language English •	Retain Metadata No
Line Removal Off	Box Graphics Remove Box Lines in OCR Processing	Retain Bookmark No
MRC Compression Off	Stamps	
JBIG2 Compression Off	Advance Flags	
PDF/A1-b Off		
Continue On Error Yes		

4.1.4.2 Extended OCR Engine Settings.

This page allows the User to choose the settings suitable for the extended OCR engine.

4. OCR Settings				
OCR Engine: O Aquaforest Extend	led (IRIS)			
General OCR Settings				
Auto Rotate Off	Despeckle No Despeckle	Remove Blank Pages	Select Language(s) Finglish	
Deskew No	DPI Auto	Interpolation Mode Normal	German	
Remove Dark Borders	JPEG Quality	Interpolation Value	Italian British	
No OCR Off	Work Depth	Advanced Despeckle No Despeckle	SwedishDanish	
Keep Original Image	PDF Version	Remove White Pixels	Norwegian Dutch	
Continue On Error Yes	Advanced Flags		English	
Advanced Pre-processing and Compression Settings				

4.1.5 Scheduler

The scheduler allows Aquaforest Searchlight to automate the monitoring and running of document libraries. There are three types of schedule types namely:

• Manual

If this option is selected, Aquaforest Searchlight will start work on the document library whenever the user clicks on the start button. Note that Aquaforest Searchlight will process this document library only once per click.

• Once per day

This setting allows the user to select any time during the day that Aquaforest Searchlight will start processing the document library.

Continuous

This allows a document library to be scheduled to run periodically between a start time and end time each day. The periods may be seconds, minutes or hours. For example, a document library may be specified to run every hour between 9:00 and 17:00.

• Run Once This setting allows the user to schedule the job to run once on a given date and time.

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5. Scheduler Settings		
Manual		
O Once per day		
At:		
O Continuous		
Every:		
Between And 16 : 06 ▲ 17 : 06 ▲		
O Run once		
On: 12/06/2013		
At:		

4.2 Editing a Document Library

Aquaforest Searchlight allows the user to edit the library locations, library settings and the OCR Settings at any time. These settings are accessible through the Library Tab.

4.3 Deleting a Document Library

Aquaforest Searchlight will allow a user to delete a document library at any time as long as it is not in a running state.

4.4 Processing/Running a Document Library

Aquaforest Searchlight processes a document library by first carrying out an audit to find out how many files need to be converted. After a successful audit, Aquaforest Searchlight can then start conversion. Starting a run can either be done by the user or the scheduler. If the Ad-Hoc option is selected during the scheduler set up, the user will have to manually click on the "Run" button on the dashboard.

4.5 Review Audits & Conversions

Since Aquaforest Searchlight processes document in an in place fashion, it is best to always know the exact state of the Document Library before conversion begins. This process also helps the user compare the state of the Document Library before and after conversion.

The audit details are made available to user via the Run Details tab under the Library Tab. The audit details provide information such as: the list of all the files in the library, the number of searchable files in the library, the library size and much more.

A user can also choose the number of past Audits that should still be kept in Aquaforest Searchlight, this option is provided in the Library Settings tab both in the Create New Library wizard and under the Library Drill-Down tab.

4.6 Reports

Aquaforest Searchlight provides reports that show statistics for particular document libraries, conversions as well as error and support reports. Reports can be generated in PDF or Excel formats. The following reports are included with Aquaforest Searchlight.

- Aquaforest Searchlight Summary Report Shows a summary of all the document libraries and settings (email settings, license, etc.) currently configured as well as the support status
- Document Library Report Shows all the statistics related to a particular document library including the number conversions performed, success rate, documents processed, etc.
- Audit Report Shows the results of an audit
- Conversion Report Shows the statistics of a particular conversion
- Conversion Error Report Shows all the errors and exceptions that occurred during a particular conversion

4.6.1 Error documents

With Aquaforest Searchlight, error documents are easy to locate. The Run Details tab provides filtering options which enables users to only display files using set criteria.

4.6.2 Library Status

This report can be accessed via the Library Status tab.

Y AQUAFOREST SEARCHLIGHT				
<u>Dashboard Library Settings Help & Support</u>				
STATISTICS	LOG OUTPUT			
PDF DocumentsTotal PDF Documents:144Image-only PDFs:3 (2.1 %)Partially Searchable PDFs:5 (3.5 %)Fully Searchable PDFs:134 (94.4 %)Error PDF Documents:2Total PDF Pages:883Image-only Pages:19 (2.2 %)Fully Searchable Pages:864 (97.8 %)TIFF Documents:0Error TIFF Documents:0Error TIFF Documents:0Total TIFF Pages:0	Document Library ID: 1 Run ID: 464 02-Aug-2013 15:00:44: Starting Audit Enumerating documents Checking directory C:\Users\khalil\Desktop\Test Location\1\Samples_GDSI Checking directory C:\Users\khalil\Desktop\Test Location\1\Samples_Kolak Checking directory C:\Users\khalil\Desktop\Test Location\1\Samples_Tab Checking directory C:\Users\khalil\Desktop\Test Location\1\Samples_Tab Checking directory C:\Users\khalil\Desktop\Test Location\1\Set1 Checking directory C:\Users\khalil\Desktop\Test Location\1\Set1 Checking directory C:\Users\khalil\Desktop\Test Location\1\Open Password Checking directory C:\Users\khalil\Desktop\Test Location\1\Open Password Checking directory C:\Users\khalil\Desktop\Test Location\1\Open F_Image_Types Checking directory C:\Users\khalil\Desktop\Test Location\1\Set2 Documents enumerated (matching selection rules): 144 No new documents found to audit.			
Library Totals Total Documents: 144 Total Error Documents: 2 Total Pages: 883				
Total Searchable Pages: 864 (97.8 %)				

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4.6.3 Generating Log files

Log files can be generated using the "Generate Log" button which can be found on the Run Details tab under the Library Tab. This enables users to capture the information generated by any given Run ID into a PDF file which can be sent to the support team. This provides a file by file assessment of a document library before and after a run is executed. It shows the files that have been converted successfully and those that have failed.

This following page illustrates the use of combo boxes to filter the results being displayed on the User Interface.

☆ AQUAFOREST SEARC	HLIGHT							_ ×
Dashboard I	_ibrary Se	ttings	Help a	81	Support			•
Status Library Settings Document Settings OCR Settings Run Details Scheduler Alerts								
RUN ID RUN DATE	PROCESSING MODE	Status T	AUD Successfu	DIT RE	ESULTS cuments Error Documents	Status 🔻		Error Documents
5 30/07/2013 12:43:	Audit and OCR	Completed	198		21	Complete	Filter Status	0
6 30/07/2013 12:49:	Audit and OCR	Completed	198		24	Complete	 Completed 	0
7 30/07/2013 12:53:	Audit and OCR	Completed	198		25	Complete	Aborted	0
							Not Yet Converted	•
							Service Error	
Audit Oconver	rsion				Total nur	mber of ru	ok cancel	View Full Log
DOCUMENT PATH	AUDIT STATUS	T	FILE TYPE	,	LAST MODIFIED	PAGES	OK Calicel	Deleted 🔻 📩
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:35 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:40 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:46 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:57 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:46 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:51 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:40:56 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:41:03 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:41:03 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:41:09 PM	1	Audited	False
C:\Users\khalil\Desktop\Test Lo	cation searchable		.PDF		7/30/2013 12:41:10 PM	1	Audited	False *
Revious 1 Next	Limit 500				Tota	al number	of documents = 23	

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5 Microsoft SharePoint Document Stores

Aquaforest Searchlight can be configured to monitor multiple SharePoint libraries. Below are some concepts that should be taken into consideration during configuration.

5.1 Versioning

Since Aquaforest Searchlight uses in-place processing, the source document is replaced by the resulting PDF file. However, if versioning is turned on, the resulting PDF file will be created as another version of the input file in SharePoint. If versioning is turned off then the resulting PDF file replaces the source file and archiving is automatically activated.

5.2 Archiving

To avoid making inadvertent changes to the source document, Aquaforest Searchlight will ensure the archiving of source documents if versioning is turned off in SharePoint. Archiving is the process of copying over the source documents to an archive location specified by the user before performing any sort of processing on them.

5.3 Metadata

Metadata will be used to store the "Searchability" status of documents. Checks are made to determine if a document has been modified since it was last OCRed and therefore may require reprocessing.

5.4 Security

The user will have to provide the security credentials of the SharePoint library they wish to monitor during configuration.



6 File System Document Stores

PDF Search light can be configured to monitor folders on the windows file system. Below are a few issues that need to be considered when using the Windows File System.

6.1 File Name Length

The windows operating system has a limit to file name length it can process. Aquaforest Searchlight always runs an audit before any conversion is carried out. Before the start of an audit, if any files with long names are found it will be reported to the user and the user can either shorten the file names or move the files.

6.2 File Access Permissions

If there are any secured locations that are to be monitored, you will have to configure the Aquaforest Searchlight Service with the security credentials of a user that has permissions to access that particular location.

6.3 Archiving

To avoid any loss of document, Aquaforest Searchlight is created to enforce archiving of input document. This is the process of copying over input documents to an archive location specified by the user before processing them.

6.4 Metadata

Metadata will be held in the Aquaforest Searchlight database to store details of the searchability status of a document. Checks are made to determine if a document has been modified since it was last OCRed and therefore may require re-processing.



7 Aquaforest Searchlight Modules

7.1 Multi-Core Module (Included with the standard product)

This module is used to take full advantage of the number processors available on a computer.

The current release allows users to process up to 10 files in parallel thereby reducing the time needed to execute a job.

The chart gives some indication of the improvement in throughput that can be expected when using the multicore module.

Pages per Minute(Tiff to OCR PDF)



7.2 Extended (IRIS) OCR Module (Included with the standard product)

OCR engines are the components that perform the task of text recognition on image files and extraction. Aquaforest Searchlight ships two OCR Engines namely the Aquaforest OCR Engine and the Extended (IRIS) OCR Engine. Below is an explanation of the OCR Engines.

The Aquaforest OCR Engine is also included as a standard part of the product and can be used to convert Image PDFs and TIFFs to searchable PDF documents. This engine has support of about 24 European Languages, but you can only OCR using one language at a time.

The Extended Engine has the following benefits over and above the standard Aquaforest OCR engine:

- IRIS OCR Engine providing enhanced recognition
- New PDF Rasterizer component
- DOCX Output option
- Improved RTF Output
- CSV and Spreadsheet ML output options
- Supports over 100 Languages.
- Optional Asian Language Support
- Support for multiple languages within a single document from the same alphabet e.g. French+ German + Italian

See section 8.3.5 for a detailed description of all the available Extended OCR settings.

7.3 Extended OCR Advanced Compression (Extra Cost Option)

Aquaforest Searchlight uses IRIS's New Intelligent High-Quality Compression (IHQC). IHQC offers the most impressive PDF colour compression without compromising visual quality, text resolution and legibility of your documents. The IHQC module will be available if you purchase the IHQC license. See section 8.3.6 for a detailed explanation of the settings available for Advanced Compression.

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7.4 Metadata Extraction Module (Extra Cost Option)

Pingar Entity Extractor for SharePoint automatically enters keywords from the content of structured documents. With Pingar Metadata Extraction for SharePoint, you can automatically identify the following business entities within documents:

- Relevant Keywords
- Taxonomy Terms
- People
- Organizations
- Locations
- Addresses
- Phone Numbers
- Email Addresses
- URLs
- Dates
- Times
- Ages
- Money Amounts
- Credit Card Numbers
- Bank Account Information

For more information please contact support@aquaforest.com

7.5 Advanced iFilter Module (Extra Cost Option)

The freely available Adobe iFilter indexes PDF standard text well, but a more advanced solution is required for additional items such as metadata including titles, subjects, authors, keywords, PDF portfolios, annotations, text and data from forms, bookmarks, attachments, create time/date, number of page. Using such an iFilter can result in more precise search results.

For more information please contact support@aquaforest.com



8 Aquaforest Searchlight User Interface

8.1 Getting Started

When Aquaforest Searchlight is launched for the very first time, a getting started page is displayed to introduce the user to the different features of Aquaforest Searchlight and provide assistance in creating the first document library.





8.2 Aquaforest Searchlight Dashboard



The dashboard gives a summary of the status of any document libraries currently processing or scheduled to process. A document library's previous conversions can be reviewed by selecting it from the list.

8.2.1 Dashboard Fields

Fields	Description
Name	Name of the document library
Library Type	The type of the document library: • SharePoint • File System
Last Run	Time and date of the last run
Schedule	Manual or Automatic
% Searchable	The percentage of documents that is currently searchable in the document library
Status	Current status of the document library eg: • Running • Completed • Error • Aborted
(Icons)	Abort, Pause, Start

8.3 Library

8.3.1 Library Status

This screen provides a detailed breakdown of all the document libraries currently configured in Aquaforest Searchlight. Each document library will have detailed information about each of the documents it contains and details about each document.

AQUAFOREST SEARCHLIGHT					
Dashboard Library Settings Help & Support					
STATISTICS		LOG OUTPUT			
PDF Documents Total: Image-only: Partially Searchable: Fully Searchable: Error: Pages:	291 2.2 % 13 % 84.8 % 22 42849	Document Library ID: 1 Run ID: 1 13-Jun-2013 16:08:56: Starting Audit Enumerating documents Checking directory C:\qa\slqa\Bad Checking directory C:\qa\slqa\Open Password Checking directory C:\qa\slqa\PDF_Image_Types Checking directory C:\qa\slqa\Samples_GDSI Checking directory C:\qa\slqa\Samples_Kolak			
TIFF Documents		Checking directory C:\qa\slqa\Samples_Tab			
Total:	0	Checking directory C:\qa\slqa\Set1			
Error: Pages:	0 0	Checking directory C:\qa\slqa\Set2 Documents enumerated (matching selection rules): 291			

8.3.2 Library Settings

<u>S</u> tatus <u>L</u> ibrary Settings	<u>D</u> ocument Settings <u>O</u> CR Settings <u>F</u>	<u>R</u> un Details <u>S</u> cheduler <u>A</u> lerts
ease enter a Library Name:		Choose Library Icon:
hrany Type		•
iharePoint •		Processing Mode: O Audit Only
ocations:	Add new Location	Audit and OCR
m https://shrevin-hp/sites/s User Name	sietcollectiontest/teamsite3/site3_library3	Cores:
Shrevin	•••••	Chana Dailet Cattinga
		SharePoint Settings If Versioning is Off:
		Turn versioning on
		Publish Maior Version:
		Yes
		Check-In Comment:
		OCR'ed by Aquaforest Searchlight
		Exclude Locations

Options	Description			
Document Library Name	Name/Title/Description of the document library			
Document Library Type	The type of the document library:SharePointFile System			
Locations	One or more document locations to be processed.			
Choose Library Icon	This is a button that allows users to check the file system for a library icon.			
Processing Mode	 Audit Only – analyse the document library to find out the documents that need to be converted without actually converting them Audit & OCR – perform audit on the document library and do convert the documents that have been identified as candidates for processing 			
Cores	This determines the maximum number of CPU cores that will be used when running the job.			
SharePoint Versioning	This setting can be used to automatically turn versioning on.			
Publish Major Version	Publish major version after OCR			
SharePoint Exclude Locations	A set of URLs that will not be included in processing.			

8.3.3 Document Settings

☆ AQUAFOREST SEARCHLIGHT		_ ×
<u>D</u> ashboard <u>L</u> ibrary Status Library Settings <u>L</u>	<u>Settings</u> <u>H</u> elp & Support Cocument Settings <u>O</u> CR Settings <u>R</u> un Details <u>S</u> che	● Site3_Library3 ・ duler <u>A</u> lerts
PDF Document Selection Process PDF Documents Yes Image Only PDFs Yes Fully Searchable Yes Partially Searchable Yes Hidden Text Yes TIFF Document Selection Process TIFF Documents Yes Delete Original TIFF Yes	Document Archive Settings Archive Rule: Copy to Archive Folder Archive Template: %FILENAME%%TIMESTAMP%.%EXT% Archive Location: CxTestFiles\Archive Archive source TIFFs to Archive Folder: Yes Document Error Settings Document Error Rule: Take no Action Ocument Error Location:	Filter Settings Filter Rule: No Filter From: To: 11/06/2014 Form: To: 11/06/2014 Form: To: 11/06/2014 Form: To: 11/06/2014 Form: To: Advanced Settings Retry: No OCR Document Limit: 0 OCR Document Limit: 0 CCR Document Limit: 0 Retain Created Date: Yes Retain Modified Date: Yes Retain Created By: Yes Retain Created By: Yes Component
Service Status : Stopped		Refresh Save

Options	Description	Description			
Document Selection Rule	The criteria to use t auditing	o identify candidate documents for processing when			
	Criteria	Description			
	Process PDF	Whether or not to process PDF documents			
	Process TIFF	Whether or not to process TIFF files			
	Delete Original TIFF	Whether or not to delete the original TIFF files after they have been converted to searchable PDFs			
	Image Only	Whether or not to process Image-only PDFs. An Image-only PDF is a PDF that originated from a scanned document or other digital image. An Image-only PDF does not contain any text, just pictures.			
	Hidden Text	Whether or not process PDF documents with hidden text in them			

		A Hidden Text PDF has pages that are Image- only with hidden (type 3) text. Such files are typically the output of running an OCR PDF process on an Image Only PDF.		
	Partially Searchable	Whether or not to process PDF documents that are partially searchable, i.e., some pages are searchable and some are image-only		
	Fully Searchable	Whether or not to process PDF documents that are fully searchable		
	Date Created	Process documents that have been created between a defined time period		
	Date Modified	Process documents that have been modified between a defined time period		
	Retry	Whether or not to re-process documents that have previously failed to convert		
	Limit	Limit the number of documents to process per run		
Archive Folder	The folder location where original documents will be archived			
Archive Template	The template to use to rename the archived file name. The default is: %FILENAME%%TIMESTAMP%.%EXT%			
Archive source Tiffs to Archive folder	If enabled, this will Archive your source Tiffs to the Archive folder specified above.			
Archive source PDFs to Archive folder	If enabled, this will Archive the source PDFs to the Archive folder (even when versioning is enabled within SharePoint).			
Temp Folder	The location to use as the working folder. The default is: %TEMP%/pdfsearchlight			
Output File Name	The template to use to rename the original file name: The default is: %FILENAME.pdf			
Continue on Error	Whether or not to continue if an error occurs with a file in the document library			
Retain Creation Date	Retain the creation date of the source document (SharePoint creation date, FileSystem creation date and created date in PDF properties)			
Retain Modified Date	Retain the modified date, FileSystem mo	d date of the source document (SharePoint modified odified date and modified date in PDF properties)		
Retain Created By	Retain the created user of the source document (SharePoint created by, FileSystem owner and author in PDF properties)			
Retain Modified By	Retain the created user of the source document (SharePoint modified by)			

8.3.4 Aquaforest OCR Settings

	п		_ ×
<u>D</u> ashboard <u>L</u> ibra	ary <u>S</u> ettings <u>H</u> elp & Supp	oort	Site3_Library3 ▼
Status Library Setting	gs <u>D</u> ocument Settings <u>O</u> CR Settin	i <mark>gs <u>R</u>un Details <u>S</u>cheduler <u>A</u>lerts</mark>	
OCR Engine: Aquaforest C Extende	ed (IRIS)		
General Settings		PDF Specific Settings	
Auto Rotate Off	Despeckle No Despeckle	DPI Auto	
Deskew Off	OCR Language English	Remove Hidden Text No	
Line Removal Off	Box Graphics Remove Box Lines in OCR Processing	Retain Metadata No	
MRC Compression Off	Stamps	Retain Bookmark No	
JBIG2 Compression Off	Advance Flags		
PDF/A1-b Off			
Continue On Error Yes			
Convice Status - Stepped			Refresh Save
Service Status . Stopped			

Options	Description			
Deskew	Straighten the image			
Auto-Rotate	Automatically rotate pages so that text flows left to right			
Despeckle	Remove specks below the specified pixel size from the image			
Line Removal	This removes lines and boxes during OCR processing to improve recognition – particularly in cases where characters "touch" lines			
Advanced Flags	Command line flags to be passed through to the underlying executable			
Box/Graphics Processing	By default, if an area of the document is identified as a graphic area then no OCR processing is run on that area. However, certain documents may include areas or boxes that are identified as "graphic" or "picture" areas but that actually do contain useful text.			
	To ensure that the OCR engine can be forced to process such areas there are two options :			
	"Treat all Graphics Areas as Text". This option will ensure the entire document is processed as text.			
	"Remove Box Lines in OCR Processing". This option is ideal for forms			

	where sometimes boxes around text can cause an area to be identified as graphics. This option removes boxes from the temporary copy of the imaged used by the OCR engine. It does not remove boxes from the final image. Technically, this option removes connected elements with a minimum area (by default 100 pixels).
JBIG2 Compression	This option will compress bitonal images in generated PDFs using JBIG2 compression rather than the default Group 4 compression scheme. This will result in smaller PDF file sizes, at a cost of increasing processing time.
PDF/A1-b	Select Yes if the result file must be PDF/A1-b Compliant
MRC	This enables Mixed Raster Compression which can dramatically reduce the output size of PDFs comprising of colour scans.
DPI	Specify the DPI of the TIFF that will be used when converting TIFF to PDF. Set to Auto by default, alternatively can be set to 300, 200 or 150 to force a specific resolution.
Remove Hidden Text	Remove existing hidden text (text that was added as a result of a previous OCR) from the PDF file so that the resulting searchable PDF file does not have two layers of the same text.
Retain Metadata	Copy metadata from the source PDF to the Searchable result PDF
Retain Bookmarks	Copy bookmarks from the source PDF to the Searchable result PDF

8.3.5 Extended OCR Settings

Y AQUAFOREST SEARCHLIG	GHT			_ ×
<u>D</u> ashboard <u>L</u> ib	rary <u>S</u> ettings <u>H</u> e	lp & Support		Site3_Library3 •
<u>Status</u> <u>Library</u> Settin	ngs <u>D</u> ocument Settings	s <u>O</u> CR Settings <u>R</u> ur	n Details <u>S</u> cheduler <u>A</u> lerts	
OCR Engine:				
 Aquaforest Extended 	ded (IRIS)			
General OCR Set	tings			
Auto Rotate Off	Despeckle	Remove Blank Pages	Select Language(s)	•
Deskew	DPI	Interpolation Mode	Estonian	
No Remove Dark Border	Auto 🔻	Normal 👻	Faroese	
No	JPEG Quality I	Interpolation Value	Finnish	
Keep Original Image No	Work Depth	Advanced Despeckle	French	
Remove Hidden Text	t [No Despeckle 🔹	Friulian	
Remove Visible Text	PDF Version F	Remove White Pixels	Galician	
No	1.4 • Managed Elago	No	German	•
Yes	Advanced Flags		English	
	ocessing and Compression Se	ttinas		
		3		
				Refresh Save
Service Status : Stopped				
AOUAFOREST SEARCHLIGHT				-
Dashboard Lib	rary Settings He	elp & Support		🚽 QA1 🔹
Status Library Setti	ngs Document Setting	s OCR Settings Ru	in Details Scheduler Aler	ts
OCR Engine:				
 Aquaforest Exten 	ded (IRIS)			
General OCR Set	tings			
Advanced Pre-pr	ocessing and Compression S	ettings		
Line Removal Sett	inas	Binarization	iHOC Compression	
Remove Lines		Binarize	iHQC Compression	
No		No	Off	
Horizontal Clean X	Horizontal Max Thickness	Contrast	Quality Factor	
Vertical Clean X	Vertical Max Thickness	Brightness	Compression Level	
			1 .	
Horizontal Clean Y	Horizontal Max Gap	Smoothing Level		
Vertical Clean Y	Vertical Max Gap	Threshhold		
Horizontal Dilate	Horizontal Min Length			
VerticalDilate	Vertical Min Length			

Δquaforest

Options	Description Detect page orientation and correct if required Rotates the image to correct its skew angle. Removes the dark surrounding from bitonal, grayscale or color images. The dark surrounding of the image is whitened. Note: The dark border should be touching the edge of the mage/page for this to work. Remove existing hidden text (text that was added as a result of a previous OCR) from the PDF file so that the resulting earchable PDF file does not have two layers of the same ext. Void OCRing visible text (text as a result of conversion from an electronic document such as Word to PDF) Set this to true to remove blank pages from Tiff or PDF focuments. A value needs to be set for sensitivity (see below). The sensitivity, from 1 to 100. With a high sensitivity, less blank bages are detected. Removes all the groups of connected pixels with a number of pixels below the parameter. Suggested range: 1-20. his parameter (0 – 255) defines how deeply the OCR engine will analyze a page with 255 being the deepest. For poorer quality documents, higher values can give better recognition esults. his parameter (0 – 255) determines the compression/quality of color JPEG images in generated PDFs. 0 gives the smallest ile size whilst 255 gives the best quality. The default value is 28. his determines the PDF version of the generated PDF : .4 .5 .6 .7 .7 PDFA1B (PDF/A-1b) Determines the language to be used for OCR.	
Autorotate	Detect page orientation and correct if required	
Deskew	Rotates the image to correct its skew angle.	
RemoveDarkBorders	Removes the dark surrounding from bitonal, grayscale or color images. The dark surrounding of the image is whitened.	
	Note: The dark border should be touching the edge of the image/page for this to work.	
Remove Hidden Text	Remove existing hidden text (text that was added as a result of a previous OCR) from the PDF file so that the resulting searchable PDF file does not have two layers of the same text.	
Remove Visible Text	Avoid OCRing visible text (text as a result of conversion from an electronic document such as Word to PDF)	
RemoveBlankPage	Set this to true to remove blank pages from Tiff or PDF documents. A value needs to be set for sensitivity (see below).	
Sensitivity	The sensitivity, from 1 to 100. With a high sensitivity, less blank pages are detected.	
Despeckle	Removes all the groups of connected pixels with a number of pixels below the parameter. Suggested range: 1-20.	
Workdepth	This parameter (0 – 255) defines how deeply the OCR engine will analyze a page with 255 being the deepest. For poorer quality documents, higher values can give better recognition results.	
JPEGQuality	This parameter (0 – 255) determines the compression/quality of color JPEG images in generated PDFs. 0 gives the smallest file size whilst 255 gives the best quality. The default value is 128.	
PDFVersion	This determines the PDF version of the generated PDF :	
	1.4	
	1.6	
	1.7 PDFA1B (PDF/A-1b)	
Language	Determines the language to be used for OCR.	
	English(Default)FaroeseGermanFriulianFrenchGreenlandicSpanishHaitian_CreoleItalianRhaeto_RomanBritishSardinianSwedishKurdishDanishCebuanoNorwegianBembaDutchChamorroPortugueseFijan	

	Brazilian	Ganda
	Galician	Hani
	Icelandic	Ido
	Greek	Interlingua
	Czech	Kicongo
	Hunaarian	Kinvarwanda
	Polish	Malaasy
	Romanian	Maori
	Slovak	Mayan
	Croatian	Minanakahau
	Serhian	Nahuati
	Slovenian	Nyania
	Livenh	Pundi
	Einnich	Samaan
		Samo
	RUSSION	Somali
	Byelorussian	Sofho
	Ukrainian	Sundanese
	Macedonian	Tahitian
	Bulgarian	Tonga
	Estonian	Tswana
	Lithuanian	Wolof
	Afrikaans	Xhosa
	Albanian	Zapotec
	Catalan	Javanese
	Irish_Gaelic	Pidgin_Nigeria
	Scottish_Gaelic	Occitan
	Basque	Manx
	Breton	Tok Pisin
	Corsican	Bislama
	Frisian	Hiliaavnon
	Nvnorsk	Kapampanaan
	Indonesian	Ralinese
	Malay	Rikol
	Swahili	llocano
	Tagalog	Madurese
	lananece*	Waray
	Varaan*	None**
	NUICUII Schingso*	None Sorbian Latin
	JCIIIIIEJE	
	Quecna	Latvian
	Aymara	
	*Requires the Extended (CR Asian Module
	**No Language just a La	tin alphabet
201		
DPI	Sets the DPI of Imc	iges in the output file. Set to Auto by
	default, alternative	ly can be set to 300, 200 or 150 to torce
	a specific resolution	۱.
AdvancedDespeckle	The size of the spec	kles to remove.
RemoveWhitePixels	By default, despec	kle removes black pixels. If set to true,
	despeckle will ren	nove white pixels rather than black
	pixels.	
Binarization	Whether or not to p	perform binarization on the document.

Brightness	The brightness (higher values will darker the result).
Contrast	The contrast (lower values will darker the result).
SmoothingLevel	Smoothing may be useful to binarize text with a colored background in order to avoid noisy pixels (0 disables smoothing, higher values smooth more).
Threshold	Sets the threshold for fixed threshold binarization (0 for automatic threshold computation).
RemoveLines	Whether or not to remove lines from an image (The image must be black and white).
HorizontalCleanX	The parameter for cleaning noisy pixels attached to the horizontal lines.
HorizontalCleanY	The parameter for cleaning noisy pixels attached to the horizontal lines.
VerticalCleanX	The parameter for cleaning noisy pixels attached to the vertical lines.
VerticalCleanY	The parameter for cleaning noisy pixels attached to the vertical lines.
HorizontalDilate	The dilate parameter that helps the detection of horizontal lines.
VerticalDilate	The dilate parameter that helps the detection of vertical lines.
HorizontalMaxGap	The maximum horizontal line gap to close. It is useful to remove broken lines.
VerticalMaxGap	The maximum vertical line gap to close. It is useful to remove broken lines.
HorizontalMaxThickness	The maximum thickness of the horizontal lines to remove. It is useful to keep vertical lines larger than this parameter. Can be also useful to keep vertical letter strokes.
VerticalMaxThickness	The maximum thickness of the vertical lines to remove. It is useful to keep horizontal lines larger than this parameter. Can be also useful to keep horizontal letter strokes.
HorizontalMinLength	The minimum length of the horizontal lines to remove.
VerticalMinLength	The minimum length of the vertical lines to remove.
RemoveDarkBorders	Removes the dark surrounding from bitonal, grayscale or color images. The dark surrounding of the image is whitened (Note: The dark border should be touching the edge of the page for this to work).
Interpolation	Interpolates the source image to the given resolution. This value (the target resolution) must be greater than the

	source image's resolution.
InterpolationMode	Sets the interpolation mode.
KeepOriginallmage	Yes to keep the original image as it is. No to output the image generated after pre-processing is applied.

8.3.6 Advanced Compression Settings

The following parameters are needed to use the advanced compression settings (IHQC – Intelligent High Quality Compression)

Options	Description
MRC	Apply intelligent High Quality Compression.
	True or False
IHQCLevel	The compression level to be used. Level 1 is the basic compression level. Level 3 is the most advanced intelligent High Quality Compression mode.
	Compression Level
	3
	2b
	2a
	1
IHQCQF	The IHQC quality factor:
	Quality
	Maximal quality
	Very high quality
	High quality
	Favour quality over size
	Small size over quality
	Veny Small Size
	Minimal size

8.3.7 Scheduler Settings

Dashboard Library Settings Help & Support Status Library Settings Document Settings OCR Settings Run Details Scheduler Alerts • Manual • Once per day At: 16 : 29 ♦ If : 29 ♦ If : 29 ♦
Status Library Settings Document Settings OCR Settings Run Details Scheduler Alerts Manual Once per day At: 16 : 29 * Continuous Every: 1 * Hours And 15 : 29 * T : 29 * Once Once
Manual Once per day At: 16 29 Continuous Every: 1 1 1 1 1 And 16 29 17 29 On:
Once per day At: 16 : 29 Continuous Every: 1 Hours Between And 16 : 29 $17 : 29Run onceOn:$
At: $16 : 29 \checkmark$ Continuous Every: $1 \checkmark$ Hours Between And $16 : 29 \checkmark$ $17 : 29 \checkmark$ Run once
Continuous Every: 1 $Between$ And 16 29 17 29
Every: $1 \downarrow$ Between And $16 : 29 \downarrow$ $17 : 29 \downarrow$ Run once On:
Between And 16 : 29 $17 : 29\bigcirc Run once$
Run once
On:
13/06/2013
At:
16 : 29 •

Options	Description
Stop Processing on Error	If checked, the job will stop if it returns an error, and will not run again until the error is cleared.
Send Email on Error	If checked, Aquaforest Searchlight will send an email if an error occurs with a document library. The email server configuration should be setup – see the <u>email configuration</u> <u>section</u> for more information.
From Email Address	The "from" email address that will be used for the message.
To Email Address	The email address that the message will be sent to.
Email Title	The title of the email.
Email Message	The body of the email.
Ad-Hoc (By User)	This option implies the Aquaforest Searchlight will convert files only when the user clicks the run button
Run Once At	This option allows a user to specify the exact date and time that the job should be run
Once a day	This option allows the user to specify a particular time daily that the job should run.
Continuous	The continuous option allows the job to run on a fixed regular schedule.

8.3.8 Alert Settings

AQUAFOREST SEARCHLIGHT		_ ×				
Dashboard Library Settings Help & Support						
Stop Processing on ErrorNoSend Email on Job ErrorNoSend Email on Job SuccessNo	Email Settings From Email Address: To Email Address: Email Subject:					
	Email Message: Description Temperature Processing of this document library has been suspended.	st Email				

8.3.9 Run Details

Y AQUAFOREST S	Searchligh	IT							-
Dashboar	d Libra	ary Settin	gs Help	& Supp	ort			a2	•
 Library Drillo 	lown Libi	rary Settings	Document S	ettings O	CR Details Run	Detai	ls Scheduler	Settings	Alert S€►
RUN DATE	Status T	AUDIT Successful Documen	ts Error Document	s Status '	CONVER T Successful Do	SION	Error Documents		
05/06/2013 15:47:16	Stopped	272	23	Not Yet (Converted 0		0		
05/06/2013 16:07:54	Stopped	0	0	Stopped	21		2		
DOCUMENT PATH	L2 0-57 11-1 0	246 04069457577 - 46	AUDIT STATUS	FILE TYPE	LAST MODIFIED	PAGES	CONVERSION STATUS	5 Y	
C:\qa\siqa\Bad\basdad	ndf	50D-900684571227.pdf	error	PDF	4/29/2009 9:59:46 AM	0	Not Yet Converted		
C:\ga\slga\Bad\ABAKH	OUR .pdf		error	.PDF	10/11/2007 12:51:16 PM	v o	Not Yet Converted		
C:\qa\slqa\Bad\ABI-LO	TF.pdf		error	.PDF	10/11/2007 12:51:16 PM	4 O	Not Yet Converted		
C:\qa\slqa\Bad\birneyw	C:\qa\slqa\Bad\birneywimage2.pdf			.PDF	10/11/2007 1:05:47 PM	0	Not Yet Converted		
C:\qa\slqa\Bad\example.pdf			error	.PDF	10/11/2007 1:06:52 PM	0	Not Yet Converted		
C:\qa\slqa\Bad\Fax0000000_1.pdf			error	.PDF	8/28/2009 5:08:30 PM	0	Not Yet Converted		
C:\qa\slqa\Bad\Functio	neel Ontwerp Sha	arepoint 2003.pdf	error	.PDF	4/29/2009 9:49:47 AM	0	Not Yet Converted		
C:\qa\slqa\Bad\Legacy-	Smith 00678.pdf		error	.PDF	8/10/2010 1:05:18 AM	0	Not Yet Converted		
C:\qa\slqa\Bad\out_me	rge.pdf		error	.PDF	11/4/2008 5:31:51 PM	0	Not Yet Converted		
C:\qa\slqa\Bad\p1000.p	odf		error	.PDF	12/22/2008 2:15:24 PM	0	Not Yet Converted		•

The Run History list box represents a list of the previous runs carried out on the Document Library. Filters can be applied to limit the runs and individual files shown.

The Generate Log Report button is used to generate the log report of the selected run/documents as a pdf file.

The user can right click on any file in the run details data grid to open the file, open the file location and also view the log entry associated to the particular file.

8.3.10 Run Details Context Menu

Using the Right-Click context menu on a particular file allows the file or file location to be opened.

DOCUMENT PATH			AUDIT STATUS	Ŧ	FILE TYPE	Ŧ
C:\qa\slqa\Bad\5844bbl	o2-9c57-11dd-83db-9d068	457f227.pdf	error		.PDF	
C:\qa\slqa\Bad\aasdad.	Open File		error		.PDF	
C:\qa\slqa\Bad\ABAKH(Open File Location		error		.PDF	

8.4 Support

The support page is the starting point for help with Aquaforest Searchlight. It provides resources such as the reference guide, release notes and online blogs. It also provides the generic support email address which should be used in the first instance when reporting an issue or any queries.

8.5 Diagnostic Tool

In order to run the diagnostic tool, click on the "Run Diagnostic" button in the "Help & Support" tab as pointed out in the image below. This will initiate the diagnostic wizard which will run various checks to determine if your system meets all the requirements needed to run Aquaforest Searchlight as well as collect information related to a particular document library. All the gathered information will be made available in a zip file which can be sent to support@aquaforest.com for further investigation.

▲ AQUAFOREST SEARCHLIGHT ▲ AQUAFOREST AQUAFOREST ▲ AQUAFOREST AQUAFOREST ▲ AQUAFOREST AQUAFOREST ▲ AQUAFOREST → AQUAFOREST → AQUAFOREST → AQUAFOREST → AQUAFOREST → AQUAFOREST → AQUAFOREST		
<u>D</u> ashboard <u>L</u> ibrary <u>S</u> ettings <u>H</u> elp & So	upport	*
PRODUCT DETAILS Version 1.03.140328	SUPPORT DETAILS Email: support@aquaforest.com Reference Guide Troubleshooting Guide Release Notes Online Blogs	•
Service Status : Running	Run Diagnostic	Ţ

8.6 Settings

¥	AQUAFOREST SEARCH	HLIGHT				-	×
	<u>D</u> ashboard <u>L</u>	ibrary <u>S</u> etting	s <u>H</u> elp 8	81	Support		
	EMAIL SETTINGS				LICENSE		
	SMTP Server SMTP Port Username Password Re-enter Password		Refresh Save		License Type: Computer Bound: Computer Identifier: Document Limit: Features: License Key:	Permanent No Unlimited Aquaforest OCR; Extended OCR; Extended OCR Asian; Multi-Core F7FE5D9F1EA63C7153DBE25A6BFF498C8F38241AD8EE48433C0 3D424A762CA7D8D643A992B34997A7F2100A084D276D242570 E9BB5E74906977B2527B4DD5D90CD719BA7E0B0880281F6ED0 98EE62CD7F579905BF7CF52CA9A612B46E53E77D49323F478B1 4B9A9FC8CA605BCCBD102875C2B3C6E23C4F593BE46EB586C8	
	CHANGE THEME						
	 Light Blue Light Red Light Purple Light Green Light Orange 	 Dark Blue Dark Red Dark Purple Dark Green Dark Orange 		:	Show Welcome Scre No	en on start-up Service On On	I
S	ervice Status : Running						

8.6.1 License Settings

Options	Description
License Type	Is the license Temporary or Permanent
Computer Bound	Is the license Computer Bound or Non-Computer Bound
Document Limit	Document conversion limit for Temporary License key
Features	Modules enabled by the current license
License Key	License Key installed

8.6.2 Email Settings

The settings screen allows email server information to be defined. This is used to support the "Send Email on Error" functionality defined in the Scheduler Settings. The password is stored in an encrypted form.

Options	Description
Server	Address of the Server hosting the SMTP server.
SMTP Port	SMTP Server port. Default is 25.
Username	Username for authentication by the server.
Password	Password for the username.
Need Authentication	If checked, authentication will be used and the username and password can be filled in.

8.6.3 Themes

Colour Themes to choose from for the User Interface. The Light Blue theme is selected by default.

9 Aquaforest Searchlight Installation Files

The installation folder (by default C:\Aquaforest\Searchlight) contains the following :

Bin

This folder contains all the executables and libraries that searchlight uses manage the document libraries.

Config

This folder contains the configuration file. This should only be modified on guidance from the support team.

Data

Searchlight uses a sql lite database file named "searchlight.db" to store the details, conversions and audit history. We also provide a SQLite Client folder which contains a GUI that you can use to access and view the present state of the database. Note: Editing the database can cause unwanted behaviour by searchlight.

It is a good practice to make regular backups of the searchlight.db.

Docs

This folder contains reference guides and release notes for aquaforest searchlight.

Extended OCR

This folder contains the executables for the I.R.I.S Extended OCR engine.

License

This folder use to store the license key of searchlight and the license agreement information.

Live

The live folder contains three folders that are used to store the audit and conversion details at runtime.

Livelog

This folder is used to store the live OCR log information of the files that are currently being converted, the log files are grouped into folders by their document library id.

Log

The log folder is used to store the log details of the whole run from auditing to conversion. The log files are grouped into folders by their document library id.

Stats

This folder contains the document library statistics stored in xml files, each document library has an associated xml file with the same name as its id. These file contains a breakdown of searchable, Non searchable documents.

Temp

Before searchlight performs conversions on any pdf document, it copies the files to the temp/source directory and the output is stored in the tem/target directory. After a successful conversion, the file is copied back to its original location.

Searchlight also download and process sharepoint files (both tiff and pdf) to the temp folder, after the processing is complete, the files are uploaded.

Tj

This folder contains the executables for the aquaforest OCR engine.

10 Acknowledgements

This product makes use of a number of Open Source components which are included in binary form. The appropriate acknowledgements and copyright notices are given below.

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